







# REQUEST FOR CHANGE

Unum Life Insurance Company of America  
Portland, Maine 04122

<p><b>Instructions</b></p> <p><b>Section 1</b> <b>Must be completed for all types of changes requested</b> ▶</p>	<b>1</b>	<p>Employer (Firm Name and Street Address)</p> <hr/> <p>(City, State, Zip) <span style="float:right">Plan Number <span style="float:right">Division Number</span></span></p> <hr/> <p>Employee Name (Last, First, Middle Initial) <span style="float:right">Social Security Number</span></p>																													
<p><b>Section 2</b> <b>Beneficiary Change Request</b> ▶</p> <ul style="list-style-type: none"> <li>• Beneficiary(ies) Name(s) should be given: eg. Smith, Mary J./<b>not</b> Smith, Mrs. John J.</li> <li>• A witness signature must be obtained.</li> </ul> <p><small>*Please give name of Plan if beneficiaries are Trustees of Pension Plan.</small></p> <p><b>All Beneficiary Change Requests are to be maintained for your files.</b></p>	<b>2</b>	<p>Change my beneficiary(ies) as of: _____</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:60%;">To: Name (Last, First, Middle Initial)</th> <th style="width:15%;">%*</th> <th style="width:25%;">Relationship</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td colspan="3">If beneficiary(ies) above not living, then pay</td> </tr> <tr> <td colspan="3"> </td> </tr> </tbody> </table> <p><small>*Surviving beneficiaries will be paid equally unless otherwise indicated. The change will be effective in accordance with the Group Plan. This beneficiary change cancels and supercedes previous designations and may be changed upon written request.</small></p> <p>_____ Witness Signature <span style="float:right">Date</span></p>	To: Name (Last, First, Middle Initial)	%*	Relationship				If beneficiary(ies) above not living, then pay																						
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<p><b>Section 3</b> <b>Tobacco/No-Tobacco Rate Change Request</b> ▶</p>	<b>3</b>	<p>Check one:</p> <p><input type="checkbox"/> I have not used tobacco products in the last 12 months.</p> <p><input type="checkbox"/> I have begun using tobacco products.</p>																													
<p><b>Section 4</b> <b>Dependent Coverage Request</b> ▶</p> <ul style="list-style-type: none"> <li>• Employee must complete this section <b>only</b> if this coverage is available.</li> </ul>	<b>4</b>	<p><input type="checkbox"/> I request that coverage be <b>added</b> under the Group Plan for:</p> <p><input type="checkbox"/> <b>Spouse</b>/Marriage date: _____ Attach completed Lifestyle Application or Enrollment Form.</p> <p><input type="checkbox"/> <b>Child</b>/Birthdate: _____ Life Amount \$ _____ AD&amp;D Amount \$ _____ If requesting dependent coverage, more than 31 days after the date of eligibility, an Evidence of Insurability form must be submitted with the Lifestyle Life enrollment form.</p>																													
<p><b>Section 5</b> <b>Decrease Amount or Discontinue Coverage Request</b> ▶</p>	<b>5</b>	<p><b>Decrease</b> the amount or <b>Discontinue</b> coverage for:</p> <p>Reason _____</p> <p>Date of Decrease or Discontinuance <span style="float:right">Date _____</span></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="width:15%;">Insured</th> <th colspan="2" style="width:35%;">Decrease Amount To:</th> <th colspan="3" style="width:45%;">Discontinue Coverage For:</th> </tr> <tr> <th style="width:15%;">Life</th> <th style="width:20%;">AD&amp;D</th> <th style="width:15%;">Life</th> <th style="width:15%;">AD&amp;D</th> <th style="width:15%;">LTD</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Self</td> <td>\$</td> <td>\$</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Spouse</td> <td>\$</td> <td>\$</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Children</td> <td>\$</td> <td>\$</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>	Insured	Decrease Amount To:		Discontinue Coverage For:			Life	AD&D	Life	AD&D	LTD	<input type="checkbox"/> Self	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Spouse	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Children	\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<p><b>Section 6</b> <b>Name Change Request</b></p>	<b>6</b>	<p>Name Change as of: _____ From: _____ To: _____</p> <hr/> <p>_____ Employee Signature <span style="float:right">Date</span></p>																													

**This form is to be forwarded to UnumProvident with your Lifestyle Protection Group Premium Report.**